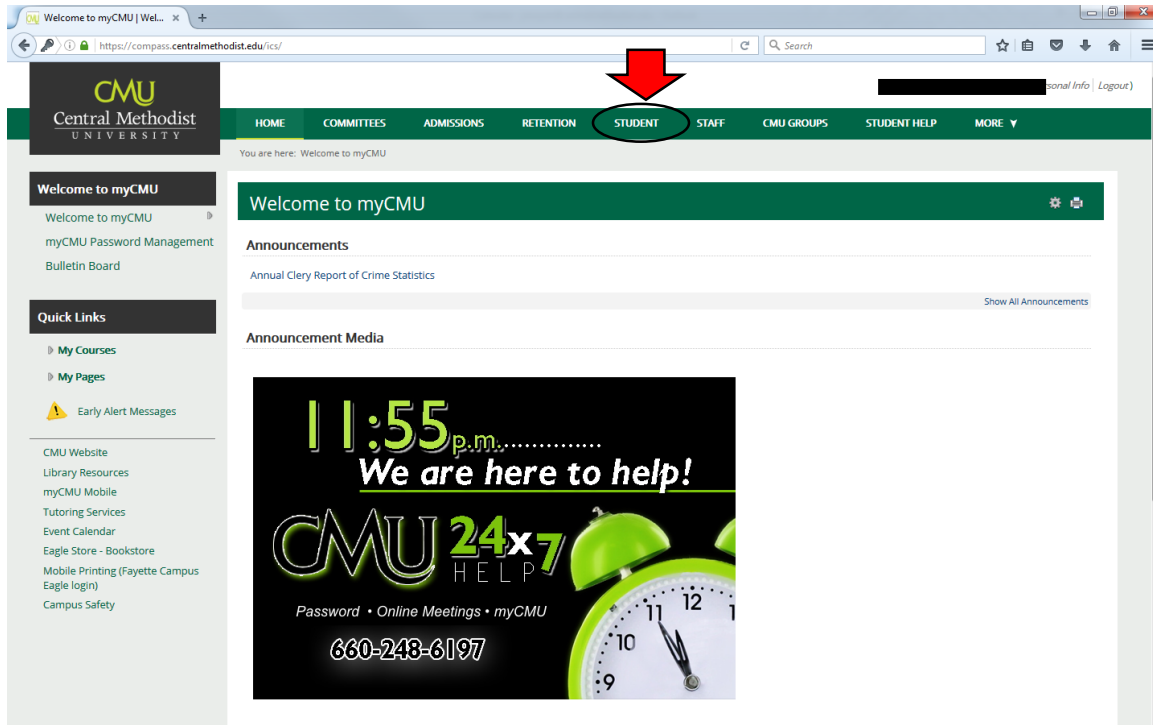
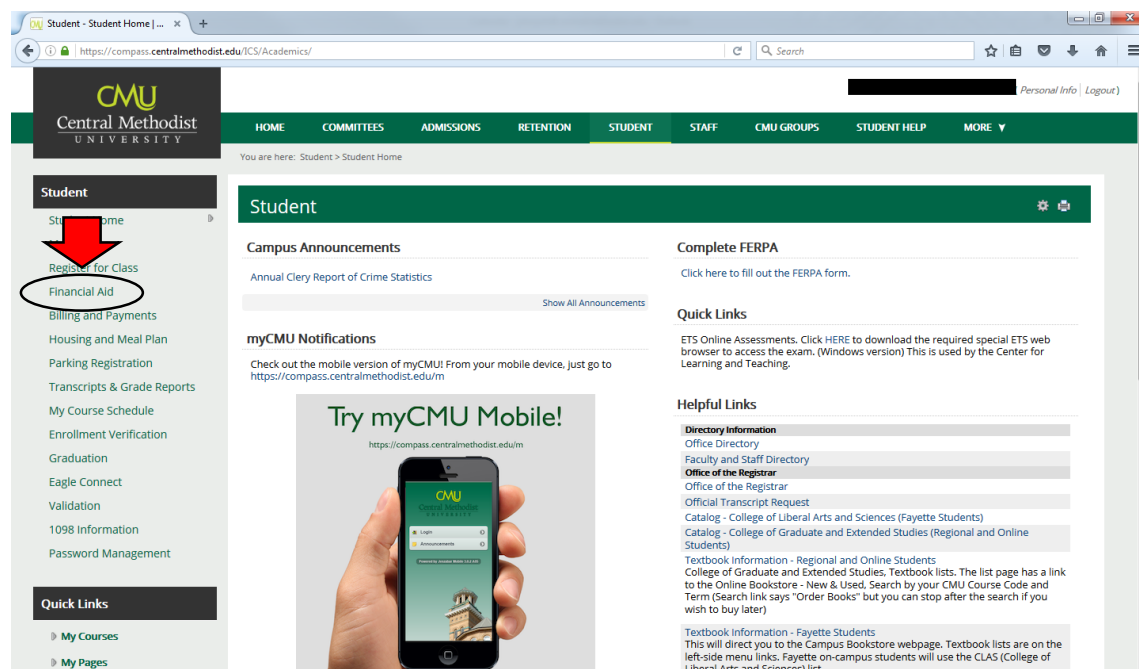


How to Sign your Financial Aid Award Letter:

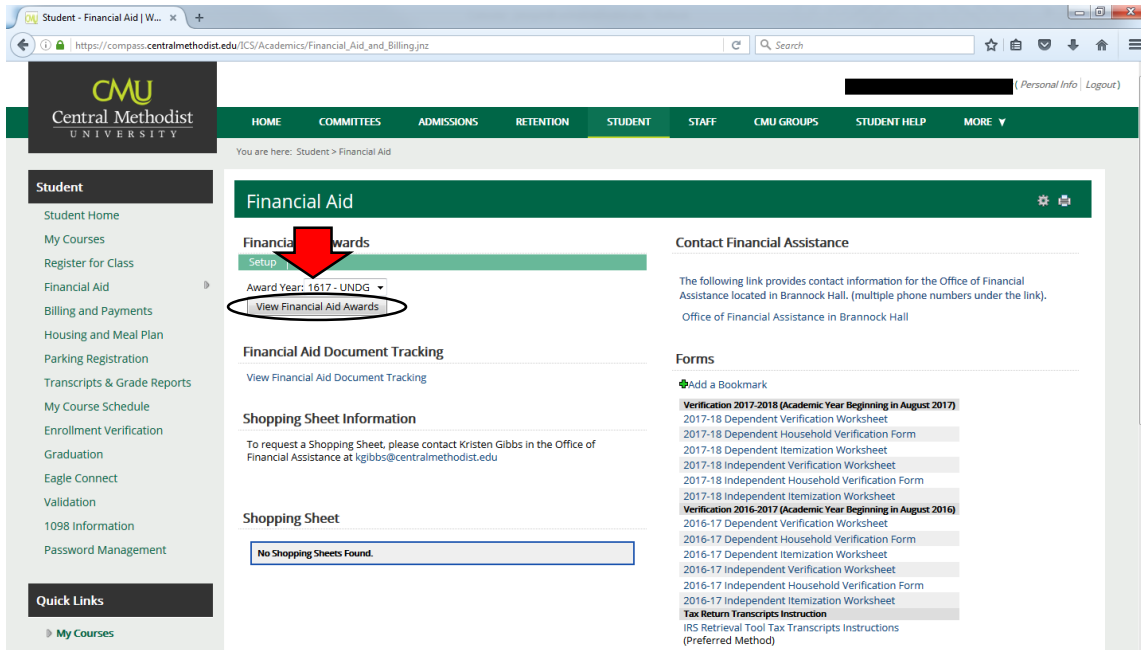
- 1) Log onto your myCMU page.
- 2) Select the 'Student Tab' from the options at the top of your page.



- 3) Once you see the page below you will click on 'Financial Aid' option along the side bar.



- 4) From the Financial Aid Page you will click on the Gray Box toward the middle of the screen that says 'View Financial Aid Awards'. *Make sure that you have the Award Year set to the correct Academic Year.



- 5) The next page that appears will show your Packaged Financial Aid. *Below is an example of what your Financial Aid Offer might look like. Please keep in mind that the only types of aid that will be listed on your screen are the types that you are eligible for, or have requested. For questions regarding these amount please contact the Financial Aid Office.

Financial Aid

Financial Aid Awards - Aid Awards List

Setup

Awards for [Redacted]

This is the electronic Financial Eligibility Notice, also called award letter. Here you can accept, decline, or modify your aid package. Please be sure to complete the process by submitting your choices. If you do not have federal or state financial aid included in your aid package below, please be sure that you have completed your FAFSA and all required financial aid paperwork. Paperwork needs can be found under Financial Aid Document Tracking or by calling the financial aid office at 660-248-6245.

Your financial aid has been packaged based on the most recent information received by the Office of Financial Assistance. The amount shown below is an estimate; your financial assistance is subject to change until all verification and discrepancies have been resolved by the Office of Financial Assistance. All awards are subject to the terms and conditions found on the Financial Assistance website: <http://www.centralmethodist.edu/financialaid/awardterms.php>. Federal financial aid is packaged using the federal methodology and a cost of attendance budget for your dependency status and living arrangements. To view the cost of attendance budget, please visit: <http://www.centralmethodist.edu/financialaid/attendance.php>.

Award Year: 2016-2017

ⓘ Indicates an award that needs a decision. Click here to [Accept/Decline Aid](#)

Awards Description	Total Award	Accepted Award	Extended Studies Fall 2016	Extended Studies Spring 2017	Extended Studies Summer 2017
Direct Subsidized Loan	\$4,000.00	\$4,000.00	\$2,000.00 Accepted	\$2,000.00 Accepted	\$0.00 Accepted
Access Missouri Grant	\$1,500.00	\$1,500.00	\$750.00 Accepted	\$750.00 Accepted	\$0.00 Accepted
Pell Grant	\$1,454.00	\$1,454.00	\$727.00 Accepted	\$727.00 Accepted	\$0.00 Accepted
Total	\$6,954.00	\$6,954.00	\$3,477.00	\$3,477.00	\$0.00

[Accept/Decline Aid](#)

Please contact the Financial Aid office with any questions.

- 6) On this page you will click on the blue highlighted words 'Accept/Decline Aid'. You can click on the option above or below the aid table.

Financial Aid

Financial Aid Awards - Aid Awards List

Setup

Awards for: [Redacted]

This is the electronic **Financial Eligibility Notice**, also called award letter. Here you can accept, decline, or modify your aid package. Please be sure to complete the process by submitting your choices. If you do not have federal or state financial aid included in your aid package below, please be sure that you have completed your FAFSA and all required financial aid paperwork. Paperwork needs can be found under Financial Aid Document Tracking or by calling the financial aid office at 660-248-6245.

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Award Year: 2016-2017

Indicates an award that needs a decision. Click here to Accept/Decline Aid

Awards Description	Total Award	Accepted Award	Extended Studies Fall 2016	Extended Studies Spring 2017	Extended Studies Summer 2017
Direct Subsidized Loan	\$4,000.00	\$4,000.00	\$2,000.00	Accepted	\$2,000.00 Accepted
Access Missouri Grant	\$1,500.00	\$1,500.00	\$750.00	Accepted	\$750.00 Accepted
Pell Grant	\$1,454.00	\$1,454.00	\$727.00	Accepted	\$727.00 Accepted
Total	\$6,954.00	\$6,954.00	\$3,477.00	\$3,477.00	\$0.00

Accept/Decline Aid

Please contact the Financial Aid office with any questions.

- 7) Once you click on one of these options your financial aid should turn into what appears to be a multiple choice test. You must make a decision about each aid type that has a large yellow circle next to it. You can Accept, Accept a Lower amount, or Decline your aid options. (Please Note that the Access Missouri Grant does not need to be accepted)

Financial Aid

Financial Aid Awards - Accept Decline Aid

Setup

Awards for: Traci Rene Ballew

Please accept, decline, and where appropriate, adjust the amount of your awards and click the NEXT button.

Award Year: 2016-2017

Indicates an award that needs a decision

Award Decisions Description	Total Award	Acceptance	Extended Studies Fall 2016	Extended Studies Spring 2017	Extended Studies Summer 2017
Direct Subsidized Loan	\$4,000.00	<input type="radio"/> Accept <input type="radio"/> Accept a lower amount: \$ <input type="text"/> <input type="radio"/> Decline	\$2,000.00	Accepted	\$2,000.00 Accepted
Access Missouri Grant	\$1,500.00		\$750.00	Accepted	\$750.00 Accepted
Pell Grant	\$1,454.00	<input type="radio"/> Accept <input type="radio"/> Decline	\$727.00	Accepted	\$727.00 Accepted

Next Cancel

- 8) Once you make a decision about each aid type you will hit the 'Next' button at the bottom of the screen. You will then be routed to a new screen where you can review your aid decisions and then hit 'Submit' at the bottom of the screen. You will then Press the 'Continue' button and it will take you back to your main awards list. If you have any questions about this process or the aid that appears on your list please contact the Financial Aid Office at: 660-248-6245.