

Parent Master Promissory Note Instructions

Go to: <https://studentloans.gov>

1. To Get Started, Select the large green “Log In” button. (Use PARENT FSA ID to sign in)

The screenshot shows the StudentLoans.gov homepage. At the top, there is a navigation bar with links for My Account, Getting Loans, Tools and Resources, Managing Repayment, FAQs, and Contact Us. Below the navigation bar is a large banner image of four diverse students. To the right of the banner is a text box with the following information: "As of May 10, 2015 you must have a verified FSA ID (Username & Password) instead of a PIN to log in to StudentLoans.gov. Create an FSA ID. If you have a verified FSA ID®, log in to StudentLoans.gov. For assistance, call: 1-800-557-7534." A large green "Log In" button is circled in green. Below the banner are four main categories: Undergraduate Students, Graduate/Professional Students, Parent Borrowers, and Repayment and Consolidation. The Parent Borrowers category is highlighted. Below the categories are three sections: "Student Loan Process", "What Can I Do When I Log In?", and "Watch to Learn More!". The "What Can I Do When I Log In?" section lists several tasks, including "Complete Entrance Counseling", "Complete Direct Subsidized/Unsubsidized Loan Master Promissory Note (MPN)", "Complete Financial Awareness Counseling", "Complete Exit Counseling", "Use the Repayment Estimator", and "Complete TEACH Grant Agreement to Serve and TEACH Counseling".

2. Next: Select the “Complete Master Promissory Note” link.

The screenshot shows the user interface for a parent borrower on StudentLoans.gov. The user is identified as Kristen M Gibbs. The main content area is titled "Welcome to StudentLoans.gov" and contains the following text: "Before you begin, verify that your personal information is up to date. Based on information that you provided for your FSA ID, we have populated your personal information. If any of this information is incorrect, you must correct the information associated with your FSA ID. Once you have confirmed your information, select what you would like to do:". Below this text is a list of actions, with "Complete a Master Promissory Note" circled in blue. Other actions include "Complete Counseling (Entrance, Financial Awareness, PLUS, Exit)", "Apply for a PLUS Loan", "Endorse a PLUS Loan", "Complete Consolidation Loan Application and Promissory Note", "Complete Income-Driven Repayment Plan Request", "Co-sign Spouse's Income-Driven Repayment Plan Request", and "I am not sure (we will ask you a series of questions to direct you)". On the right side of the page, there are sections for "Personal Information" (Borrower, Social Security Number, Date of Birth, E-mail) and "Tools and Calculators" (Repayment Estimator).

3. Next: Select the “Complete PLUS MPN for Parents.”

The screenshot shows a user interface for the FSA website. At the top, there are navigation tabs: My Account, Getting Loans, Tools and Resources, Managing Repayment, FAQs, and Contact Us. Below these, the user's name 'Kristen M Gibbs' and 'My Preferences' are displayed, along with a 'Logout' link. A sidebar on the left lists various options under categories like 'My Loan Documents', 'PLUS Loan Process', 'Master Promissory Note', 'Counseling', 'Repayment', and 'Tools and Calculators'. The main content area is titled 'Master Promissory Note (MPN)' and contains text explaining the MPN, followed by a section 'View What You Need' with three options: 'Subsidized/Unsubsidized MPN', 'PLUS MPN for Graduate/Professional Students', and 'PLUS MPN for Parents'. Each option has a 'Preview' and a 'Complete' button. The 'Complete PLUS MPN for Parents' button is circled in blue.

4. Follow all Subsequent Directions to Complete Steps 1-4

1. Information
2. References
3. Terms and Conditions
4. Review and Sign

Questions... •

Call 1-800-557-7394

