THINGS TO KNOW...

2018-19

OFFICE OF STUDENT DEVELOPMENT
Welcome to Central Methodist University! You have made an excellent decision in choosing CMU for your college education. Central is a very special place with a strong sense of community… “CMU is like a family,” many students say. This is a place where your faculty will know you and care about you. Our faculty appreciate your presence in class and they are committed to your success. You will have opportunities here that are not possible at many other institutions…such as mentoring and guidance from faculty and staff members, research with faculty, advising by faculty members, and help from faculty and staff as you seek internship and job opportunities.

Central Methodist has a long and distinguished history and a strong tradition of excellence. Here you will develop the knowledge and skills that you need to be a leader in your profession…and in all of life. We are very glad that you are here, and we all wish you every success as you begin your journey toward attaining a degree from Central Methodist University!

Joshua Jacobs
Vice- President
CMU SENIOR STAFF

Dr. Roger Drake, President
rdrake@centralmethodist.edu, 660-248-6221
Dr. Rita Gulstad, Provost
rgulstad@centralmethodist.edu, 660-248-6211
Chad Gaines, Vice-President for Information Services
cgaines@centralmethodist.edu, 660-248-6228
Dr. Josh Jacobs, Vice-President of Advancement and Alumni Relations
jejacobs@centralmethodist.edu, 660-248-6214
Dr. Joe Parisi, Vice-President for Enrollment Management
jparisi@centralmethodist.edu, 660-248-6247
Julee Sherman, Vice-President for Finance & Administration
jsherman@centralmethodist.edu, 660-248-6203

OTHER OFFICE CONTACTS

Business Office - Alyssia Ocker, CLAS Billing Specialist
aocker@centralmethodist.edu 660-248-6207, Ext. 56207
Lauren Kramm, Student Accounts Supervisor
lkramm@centralmethodist.edu 660-248-6685
Financial Aid - Karen Ebbsmeyer
kebbesme@centralmethodist.edu, 660-248-6246
Center for Learning & Teaching - Maryanne Rustemeyer, Joy Flanders
mrusteme@centralmethodist.edu, 660-248-6283
jdflande@centralmethodist.edu, 660-248-6279
Registrar’s Office - Bri Hilgedick
bhilged@centralmethodist.edu, 660-248-6265
Student Development - Keeley Boss
kdboss@centralmethodist.edu, 660-248-6223
Student Development - Connie Hayes
chayes@centralmethodist.edu, 660-248-6225
ACADEMIC CALENDAR

Fall Semester: 2018

- Freshmen Arrive: August 17
- Upperclassmen Return: August 19
- Classes Begin: August 20
- Convocation: August 23
- Last Day to Add & Drop w/o “W” : August 24
- Labor Day (no classes): September 3
- Mid-Term Grades Due: October 16
- Pre-Registration for Spring Begins: October 18
- Fall Break (no classes): October 15
- Thanksgiving Rec. Beg.: November 17
- Thanksgiving Rec. Ends: November 25
- Last Day to Drop Courses w/”W”: November 26
- Last Day of Classes: December 7
- Final Exams: December 10-14

Spring Semester: 2019

- Residence Halls Open: January 13
- Registration Validation: January 14
- Classes Begin: January 14
- Last Day to Add & Drop w/o “W”: January 18
- Martin Luther King Jr Day (no classes): January 21
- Mid-Term Grades Due: March 14
- Spring Recess Begins: March 23
- Spring Recess Ends: March 31
- Service Day (No Classes): April 4
- Last Day to Drop Courses w/”W”: April 19
- Last Day of Classes: May 3
- Final Exams: May 6-10
- Commencement - Class of 2019: May 11
## 2018 Fall Arrival Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thurs., Aug. 2</td>
<td>Resident Assistants</td>
<td>before 1 p.m.</td>
</tr>
<tr>
<td>Fri., Aug. 3</td>
<td>Returning Athletic Trainers*</td>
<td>1-3 p.m.</td>
</tr>
<tr>
<td>Mon., Aug. 6</td>
<td>Pre-season camp list Football*</td>
<td>9 a.m.</td>
</tr>
<tr>
<td>Mon., Aug. 6</td>
<td>Pre-season camp list Volleyball*</td>
<td>9 a.m.</td>
</tr>
<tr>
<td>Mon., Aug. 6</td>
<td>Pre-season camp list Men’s Soccer*</td>
<td>9 a.m.</td>
</tr>
<tr>
<td>Mon., Aug. 6</td>
<td>Pre-season camp list Women’s Soccer*</td>
<td>9 a.m.</td>
</tr>
<tr>
<td>Mon., Aug. 6</td>
<td>Pre-season camp list Cross Country</td>
<td>1-3 p.m.</td>
</tr>
<tr>
<td>Tues., Aug. 14</td>
<td>Band/Chorale/Worship Band</td>
<td>1-3 p.m.</td>
</tr>
<tr>
<td>Wed., Aug. 15</td>
<td>Peer-2-Peer participants</td>
<td>1-3 p.m.</td>
</tr>
<tr>
<td>Wed., Aug. 15</td>
<td>Orientation Leaders</td>
<td>1-3 p.m.</td>
</tr>
<tr>
<td>Fri., Aug. 17</td>
<td>All New Students*</td>
<td>8-11 a.m.</td>
</tr>
<tr>
<td>Sun., Aug. 19</td>
<td>All Returning Students</td>
<td>10 a.m.</td>
</tr>
<tr>
<td>Mon., Aug. 20</td>
<td>Classes Begin</td>
<td>8 a.m.</td>
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</tbody>
</table>

*Pre-season camp list is determined by individual head coaches. Please contact your coach.

New commuter students (freshmen and transfers) **Friday, August 17 from 11 a.m. to 12 p.m. - Inman Student and Community Center.**

All residential students should report to their assigned resident hall.

CMU requires all students to carry primary medical coverage and students need to complete the required Health Forms and the TB screening form.

### New Student Orientation

- **Co-Curricular Family Meetings 12:15 pm** (Athletics, Bands, Choral/Choir, Civic Engagement, Campus Ministry Groups - Your coach or director will contact you with the location the week of orientation.
- **The President’s Welcome** 1 p.m. in Puckett Field House. All new students and their parents.

### Students

- All students must complete the online validation process (including primary medical coverage, required Health Forms and the TB screening form) before arriving to campus. Visit the Validation section of myCMU and complete the necessary steps.

Questions? Contact the Office of Student Development at 660-248-6223.
CHECKLIST

All incoming students should complete the steps in the new student Admissions Checklist. The full checklist with links and instructions can be found on the CMU Admissions website at: www.centralmethodist.edu/admissions/admissions-checklist.php

Admissions
- Sign scholarship letter and return to Office of Admission
- Pay enrollment deposit ($200 for resident students, $100 for commuter students)
- Submit AP/Dual Credit information and transcripts (if applicable)
- Submit final high school and/or college transcripts

Financial Assistance
- Submit the Free Application for Student Aid (FAFSA). CMU’s school code is 002453

Log onto your myCMU account, visit the student tab and complete the following:
- Financial Aid
- Housing and Meals*
- Parking Registration*
- Billing and Payments
- FERPA form
- Validation Checklist

Health Forms
- Complete required health forms and TB screening

Student Athletes
- Register for eligibility
- Complete paperwork

* It is very important for the student to complete the housing and parking applications themselves.
As a residential university, the residence life program at CMU is vital to student life on campus. The residence halls are safe, comfortable, living environments that cultivate social interaction and personal growth.

Brad Dixon
Associate Dean of Students
bdixon@centralmethodist.edu
660-248-6267

Each of the five campus residence halls offers a unique living environment. Each Hall is staffed with a Residence Hall Director (RHD) and a team of upper-class student Resident Assistants (RA’s) to ensure that the residence halls provide a safe and comfortable living environment. The Office of Student Development will mail room assignments to CMU students between May and August. The assignment letter will include the name and contact information of your roommate as well as your residence hall and room number. You will also receive check-in directions and other important housing information.

Check out our Residence Halls online at: www.centralmethodist.edu/student-life/residence-life/residence-halls.php

**RESIDENT HALL DIRECTORS, 2018-19**

- McMurry Hall: Zavon Moore
- Woodward Hall: Jakob Junker
- Holt Hall: Shannon Wells
- Howard-Payne Hall: Jordan Schwellenbach
- Burford Hall: Donald Sledge

**ROOM DIMENSIONS**

Wall Hangings of any type are not to be put up with nails.

<table>
<thead>
<tr>
<th>Hall</th>
<th>Approx. Size</th>
<th>Window Size</th>
<th>Room Height</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burford Hall</td>
<td>9’ x 14’</td>
<td>43”W x 55”H</td>
<td>9’</td>
</tr>
<tr>
<td>Holt Hall</td>
<td>14’ x 13’</td>
<td>38.5”W x 57”H</td>
<td>8’9.5”</td>
</tr>
<tr>
<td>Howard-Payne</td>
<td>11’ x 14’6”</td>
<td>48”W x 77”H</td>
<td>9’5”</td>
</tr>
<tr>
<td></td>
<td>14’6” x 15’</td>
<td>48”W x 77”H</td>
<td>9’5”</td>
</tr>
<tr>
<td>Woodward</td>
<td>15’ x 9’</td>
<td>44”W x 55.5”H</td>
<td>8’9.5”</td>
</tr>
<tr>
<td>McMurry</td>
<td>14’7” x 10’</td>
<td>57”W x 60”H</td>
<td>8’5”</td>
</tr>
<tr>
<td></td>
<td>14’5” x 20’</td>
<td>(Small Window)</td>
<td>8’5”</td>
</tr>
</tbody>
</table>
ITEMS PROVIDED

Furniture Provided
1 Dresser
2 Mattresses
2 Chairs
2 Beds
2 Desks
2 Chairs

Appliances/Services Provided
DirecTV hook-up (one)
Local Phone Service
2 Ethernet Cable hook-ups
Wi-Fi Access throughout building
Closet Space

SUGGESTIONS OF WHAT TO BRING

We encourage that your belongings be covered by insurance. Information on rental insurance is available from your insurance provider. Belongings may already be covered by homeowners insurance.

Bedding
Twin Extra-Long Sheets (6”x36”x80”)
Twin Extra-Long Mattress Pad or Foam padded mattress topper
Bed Pillow(s), protectors, and pillowcases
Comforter and/or Blanket(s)
Backrest/Study Pillow

Electronics/Appliances
Coffee Pot
Crock Pot/George Foreman
Refrigerator (5 cubic ft. or less)
Microwave (low-watt)
Television
Coaxial Cable (15’ suggested)

Fan
Air Conditioner (Howard-Payne North)
DVD/Blu-Ray Player
Gaming system
Stereo/headphones
Desk lamp/floor lamp
Alarm Clock/wall clock
Surge Protector/extension cord
Batteries
Laptop/Ethernet Cable

Desk/Class Supplies
Pens/pencils/highlighters
Paper/notebooks
iPad case/cover including something that will hold your iPad pen
Sticky notes/paper clips
Hole punch/stapler/scissors
Binders/file folders
Flash drive
Back pack/laptop case
Calculator
Envelopes
Stamps (available in Eagle Store)

Laundry Essentials
Clothes Hangers
Laundry detergent (High efficiency)
Laundry bag/basket
Quarters ($1.50 wash, $1.50 dry)
Iron/Ironing board
Fabric Softener
Bleach
Drying rack
Sewing kit

Bath Basics
Shower Caddy & Shower shoes
Towels (face cloth, hand & body towel)
Soap
Shampoo/Conditioner
Toothpaste/Toothbrush
Deodorant
Razor/shaving cream
Perfume/Cologne
Brush/Comb
Hairspray/gel/mouse
Cosmetics
Hair dryer/curling iron/straightener
Q-tips/Cotton balls
Body Mirror (some rooms already include)
Plunger
Toilet Paper

Cleaning Supplies
Broom
Mop
Small Vacuum
Windex
Clorox wipes
Mr. Clean for mopping

Kitchen Essentials
Pans/skillet
Dish soap
Strainer
Salt & Pepper
Can opener
Silverware (forks, knives, spoons)
Dish cloths & drying towels
Paper towels
Ziploc bags/storage containers
Microwavable dishes (plates and bowls)
Cups/coffee mugs/water bottle
Food (snacks)

Suggested Necessities
Scentsy (Air freshener)
Flashlight
Lock box
First aid kit
Memo board/dry erase
Posters/putty/3M strips
Trashcan
Umbrella/rain gear
Back-up car keys
Shoe storage/organizer
Floor mat/rugs
Small tool kit
Forms of identification
Under-bed storage and/or containers
Bed riser (NO LOFT KITS)
**Items That Are Not Allowed**

- Pets (Residents are permitted to have fish or small amphibians contained in a 10 gallon aquarium or less. Mammals, reptiles, insects and birds are not permitted.)
- Candles
- Open-Coiled Cooking Appliances (toasters, toaster ovens, & hot plates)
- Halogen Lamps
- Alcohol/Drug paraphernalia
- Firearms

**Campus Facilities Hours**

**Eyrie Café** - Snack Bar offers free use of air hockey, foosball, pool, and shuffleboard tables.

- Monday - Friday 7:30 a.m.-10 p.m.
- Saturday 1-5 p.m.
- Sunday 2-10 p.m.

**Bergsten Dining Hall** - Hours of Operation.

- Monday - Friday 7:30 a.m.-10:30 a.m. (Breakfast)
  10:45 a.m.-2 p.m. (Lunch)
  4:30 p.m.-7 p.m. (Dinner)
- Saturday - Sunday 11 a.m.-12:30 p.m. (Lunch)
  5:30 p.m. -6:30 p.m. (Dinner)

**Cardio-Fitness Room** - Treadmills, stationary bikes, weight machines

- Monday - Friday 7 a.m.-11 p.m.
- Saturday - Sunday 12 p.m.-11 p.m.

**Phillips-Robb Recreation Center** - Indoor pool, racquetball court, multi-purpose room, turf room, basketball courts

**Pool Hours**

- Monday - Friday 8-9 a.m., 11 a.m.-1 p.m.,
  & 3-8 p.m.
- Saturday & Sunday 1-5 p.m.

**Racquetball Court and Indoor Turf Field Hours**

- Seven days a week 8-11 a.m. & Noon-11 p.m.
Campus Facilities Hours (cont)

The rec center is only open and available when the campus is open. It is closed May through mid-August.

Smiley Library - Computers, Group Study space
- Sunday: 1:00-11:00 p.m.
- Monday – Thursday: 7:30 a.m.–11:00 p.m.
- Friday: 7:30 a.m.–5:00 p.m.
- Saturday: noon-4:00 p.m.

Intramural Sports 2018-19

Sand Volleyball (4x4) Sept. 5th-Oct. 3rd
Co-Ed Softball Sept. 3rd-October 4th
Tennis Doubles & Singles Sept 9th - Oct 7th
Disc Golf October 8th-October11th
Flag Football October 15th-November 15th
Racquetball Nov 1st - Dec 6th
Chess & Checkers November 28th
Basketball (5x5) Feb. 4th-March. 7th
Chess & Checkers Sept 4th - Oct 2nd
Basketball (3x3) Jan 31st - Feb 28th
Co-Ed Volleyball March 28th-April 29th
Spring Fishing Tournament April
Outdoor Soccer (7x7) April 10th-May 1st

*All dates subject to change
Check the event calendar for sign-up information:
calendar.centralmethodist.edu
All Students

How to... Get help in an emergency:
In an emergency situation, local emergency services (police, fire, ambulance) can be contacted at 911 or 660-248-2241 (local dispatch). A resident assistant and/or resident hall director are also always available for assistance at 660-888-8877. Campus Safety can be reached via phone at 660-202-0848.

How to... Get involved in campus activities:
Students are encouraged to get involved in campus activities. There are a variety of activities which appeal to the different needs and interests of students. Students interested in learning more about upcoming activities should contact Mark Stone, assistant dean for student engagement, at 58387, check out the Student Organizations webpage (www.centralmethodist.edu/student-life/clubs-organizations), or visit the CMU Event Calendar (calendar.centralmethodist.edu/).

How to... Find an on campus job:
Stop by the Career Development Center located on the second floor of the Student and Community Center or contact the office at 58255 to find out about available work-study jobs. Go online and fill out a work study application at the Career Development web page through Eagle JobNet.

How to... Check out a library book:
A valid CMU student ID card allows all students to check books out of Smiley Library. Students can also request books and articles from other libraries. Visit the library or call 54271 for details.

How to... Get a new student ID or fix a student ID card:
The Office of Student Development, located on second floor of the Student & Community Center, can replace non-working ID cards and lost cards. Students who lose or damage their ID card must pay $10 to replace it.

How to... Get access to myCMU, Eagle Mail, or Handshake:
Every student has two accounts: Eagle account (email and network access) and myCMU (online course information, business office/financial aid information, etc.) The Technology Services Helpdesk is the only place to get password information. Their office is located on the first
floor of Cupples Hall. Password information will NOT be sent via email. New students are mailed their myCMU account information after making their deposit. In July, Eagle account information is mailed (and myCMU information is repeated in that mailing). Call the helpdesk at 56197.

How to... Get help with your Email or other computer issue:
The Technology Services Helpdesk is located on the first floor of the library building. They can assist you with email, phone service, and network access. Email them at helpdesk@centralmethodist.edu

How to... Get healthcare on campus:
The CMU Community Health Clinic, located on second floor in the Student Center, is open Monday through Wednesday from 8 a.m. to 5 p.m. and Thursday 8am to 3pm. Basic healthcare services are free to CMU students. To contact the Nurse Practitioner, call campus ext. 58285 or 660-248-6285.

How to... Find somebody to talk to:
College can be a difficult and stressful time for students. A counselor is available on campus to talk with you Monday through Friday. To make an appointment call ext. 58274 or ext. 58223.

How to... Change your classes:
An advisor must assist you with any changes to your course load. If you do not know your advisor’s name, visit the Registrar’s Office located on the first floor of Brannock Hall.

How to... Get help with classes:
The Learning and Teaching Center is located on the first floor of the library building. It is staffed by both professional staff and upperclassmen who are knowledgeable in most classes offered by CMU.

How to... Arrange for missing class:
It is your responsibility to contact your instructor if you need to miss class for any reason. Only in case of an emergency, contact the Office of Student Development, which will send a note to your professors. This, however, does not excuse you from any missed classes or work. Should you need to miss class due to college-related events or activities, you should make arrangements in advance of the event.

How to... Determine your class year:
Classification is determined by the number of semester hours you have
completed (it takes a minimum of 124 hours to graduate):
  Freshman  1-29 semester hours
  Sophomore  30-59 semester hours
  Junior      60-89 semester hours
  Senior      90 semester hours or more

How to… Pay a parking ticket:
Parking violators are issued parking citations (tickets) which can be paid in the Business Office. Citations will be charged to the student’s account. Questions about parking should be addressed to Connie Hayes in the Office of Student Development (chayes@centralmethodist.edu or 58225).

How to… Eat in the Dining Hall (without a meal plan)
Fresh Ideas, the CMU food service, will credit $30 to the “spend down” account of each student who deposits $25 with them. As your ID card is swiped, meals are debited from that balance. More can be added at any time, in $25 increments, at the cash register in the Dining Hall.

RESIDENT STUDENTS

How to… Call across campus:
To call another room across campus, dial the two digit building extension (listed below) and the three digit room number.
  McMurry: 60xxx    Holt: 52xxx
  Howard-Payne: 51xxx    Woodward: 61xxx
  Burford: 62xxx

To call a faculty or staff member on campus, dial their five digit extension (see Campus Phone List, page 15).

How to… Get into your room when you’re locked out:
If a resident assistant is not available, contact your residence hall director or the Office of Student Development located on second floor in the Student Center.

How to… Get quarters:
A change machine is located on the second floor of the Student Center across from the mailboxes, right next to the ATM.

How to… Get mail:
Student mailboxes are available for on-campus students. Address mail as
follows:

Student Name
Mailbox # (request the first week of the semester at the mail room)
411 Central Methodist Square
Fayette, MO 65248

How to... Receive a package:
Packages are delivered daily to the campus mail room located in the Student Center. Students are notified by note in their mailbox when they receive a package. Packages must be picked up between 9:00 a.m. and 2:00 p.m., Monday through Friday.

How to... Get something fixed in your room:
Report all maintenance requests and repairs to your hall director or the Office of Student Development.

How to... Get a sack lunch:
If you are on the meal plan and cannot attend a regularly scheduled meal due to a class conflict or other college-related conflict, you may order a sack lunch from Fresh Ideas, ext. 58555. Orders should be made 48 hours in advance and must be picked up.

How to... Reserve a classroom or meeting room for a campus club:
To reserve a classroom during daytime hours Monday through Friday, contact the Registrar’s Office at kwinegard@centralmethodist.edu. To reserve a classroom during evening or weekend hours, or to reserve the conference center, contact Connie Hayes at chayes@centralmethodist.edu

How to... Change rooms and/or roommates:
You may move within your building by making arrangements with your residence hall director (RHD). Residents paying for a double room are responsible for maintaining a double room even if it means moving to a different room with another student who needs a roommate. SINGLE ROOMS ARE PROVIDED ONLY TO THOSE STUDENTS WHO PAY FOR A SINGLE ROOM.
The Center for Learning & Teaching Writing Center

The Center provides all students of CMU with the resources to support them in their academic courses. These services include:

- Departmental tutors when available;
- Professional tutoring in writing, mathematics, and education;
- Time management and study skills training;
- Other academic support resources

The Center for Learning & Teaching also provides special services for students with disabilities when those services are deemed as reasonable by the university. It is the responsibility of any student who wishes to claim a disability and seek an accommodation to apply through the Center and provide official documentation confirming the disability.

The Center for Learning & Teaching encourages students to form learning communities as a way to support each other and further their knowledge. The Center is open Sunday 3-11 p.m., Monday-Thursday 7:30 a.m. to 11 p.m., and Friday 7:30 a.m. to 5 p.m. The Center’s office hours are Monday through Friday 8:00 a.m. to 5:00 p.m. Small-group study space is provided in the Center and throughout the library.

All services offered in the Center are free of charge. There is no limit to the number of times a student can take advantage of the Center.

The Center for Learning & Teaching is located on the first floor of Cupples Hall.

Contact information:
Director: Maryann Rustemeyer
Email: mrusteme@centralmethodist.edu
Phone: 660-248-6283
Website: www.centralmethodist.edu/academics/learning-teaching
The Career Development Center helps students develop the tools to successfully transition from campus life to professional life. The Center’s website lists the services, events, and resources available for students. There is even a section for Parents!

Important resources for new students are the Focus2 assessment and the Myers-Briggs Type Indicator. Both help students learn more about their interests and personality, and to better understand the wide range of majors and degree programs that can lead them to their career path. Workshops and events are available to allow students to explore options and network with professionals and a professional staff member is available for individual appointments.

The Career Development Center is located in the Student Center on the second floor.

The work study program at CMU is a great way for students to gain relevant work experience. By working on campus, students not only earn money to assist with expenses, but have the chance to build relationships with faculty, staff, and other student workers. On-campus work study provides experience to include on a resume, job references, and a chance to develop relationships that will last a lifetime.

Work Study job openings are available on Handshake (CMU’s job posting system) beginning at 8 a.m. August 1 of each academic year. All students may apply.

Contact information:
Director: Nicolette Yевич
Email: career@centralmethodist.edu
Phone: 660-248-6986
Website: www.centralmethodist.edu/about/offices/career
## ON-CAMPUS PHONE NUMBERS

*From off-campus (or a cell phone) dial 660-248-3391, then the extension.*

<table>
<thead>
<tr>
<th>Department</th>
<th>Extension</th>
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</thead>
<tbody>
<tr>
<td>Academic Dean</td>
<td>56211</td>
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<tr>
<td>Admissions</td>
<td>56251</td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>56206</td>
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<tr>
<td>Advancement</td>
<td>56232</td>
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<td>Alumni Relations</td>
<td>56232</td>
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<td>Ashby-Hodge Gallery</td>
<td>54324</td>
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<tr>
<td>Athletic Department</td>
<td>64346</td>
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<tr>
<td>Baseball</td>
<td>65252</td>
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<tr>
<td>Basketball-Men's</td>
<td>65355</td>
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<tr>
<td>Basketball-Women's</td>
<td>65358</td>
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<tr>
<td>Business Office</td>
<td>56207</td>
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<td>Campus Health</td>
<td>58285</td>
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<tr>
<td>Career Center</td>
<td>58255</td>
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<td>Center for Faith &amp; Serv.</td>
<td>58671</td>
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<tr>
<td>Conservatory of Music</td>
<td>53317</td>
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<tr>
<td>Financial Assistance</td>
<td>56245</td>
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<td>Football</td>
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<td>Graduate Program</td>
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<td>Greek Life</td>
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<td>Housing</td>
<td>58267</td>
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<tr>
<td>Learning &amp; Teaching</td>
<td>54287</td>
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<tr>
<td>Library</td>
<td>54271</td>
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<tr>
<td>Little Theatre</td>
<td>64281</td>
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<tr>
<td>Linn Memorial</td>
<td>660-248-3157</td>
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<tr>
<td>Maintenance</td>
<td>55295</td>
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<tr>
<td>Mail Room</td>
<td>58975</td>
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<tr>
<td>Marketing/PR</td>
<td>56238</td>
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<td>Observatory</td>
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<td>Student Activities</td>
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### COUNSELORS

- Autumn Newby  816-352-2960
- David Fortel  660-888-3137
- Office        660-248-6274

### CAMPUS SAFETY

- 660-202-0848
- RHD on Duty   660-888-8877
**AROUND TOWN PHONE NUMBERS**

**Emergency Numbers:**
- Police/Fire: 911
- Police (non-emergency): 248-2241
- Campus Safety: 660-202-0848

**Food/Gas:**
- Breadeaux Pizza: 248-1900
- C&R Supermarket: 248-3321
- Casey's: 248-9901
- Dairy Queen: 248-2555
- DJ's: 248-3020
- Dos Primos: 248-2800
- Emmett's: 248-3363
- Hawgs Steakhouse: 248-1300
- Miknan's Pub: 248-9911
- Subway: 248-5000

**Auto Repair/Service:**
- B & M Auto Repair: 248-3716
- Community Auto: 248-9958
- Fayette Auto Repair: 248-2413
- Home Oil Co.: 248-3900
- O'Brien's MFA (towing): 248-3771
- SC Transmissions: 248-1242

**Miscellaneous:**
- Fayette City Offices: 248-5246
- Fayette Post Office: 248-3309
- MO License Bureau: 248-3731

**Flowers and Cakes:**
- Paisley Boutique: 248-3567

**Health:**
- Family Health Inc.: 248-2900
- Fayette Medical Clinic: 248-2217
- Maxwell’s Chiropractic: 248-2482
- Sam’s Drug Store: 248-2275

**Beauty Salons:**
- Image Hair Design: 248-5158
- Peacock Beauty Shop: 248-3142
- The Upper Cut: 248-3343

**Churches:**
- Assembly of God: 248-2400
- Church of Christ: 248-3380
- Faith Family Fellowship: 248-2209
- First Baptist Church: 248-3144
- First Christian Church: 248-3070
- Linn Memorial UMC: 248-3157
- St. Mary Episcopal: 573-864-1546
- St. Joseph Catholic: 248-2439
- St. Paul UMC: 248-3340
- Second Baptist: 248-3308
- Shepard of the Hills
  - Lutheran Church: 248-3486
  - Unity Baptist Church: 248-3263

**Banks:**
- Commercial Trust: 248-2222
- Exchange Bank: 248-3388
- Merchants & Farmers: 248-3337
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<th>Area</th>
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<tr>
<td>Fayette</td>
<td>Silver Bell Motel</td>
<td>660-248-3335</td>
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<td>Glasgow</td>
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<td>Hilltop B&amp;B</td>
<td>660-338-2362</td>
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<td>Rocheport</td>
<td>School House B&amp;B</td>
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<td>Yates House B&amp;B</td>
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<td>Hotel Frederick</td>
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<td>Isle of Capri Hotel</td>
<td>660-882-1200</td>
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<td>Fairfield Inn</td>
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<td>573-445-8531</td>
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<td>Residence Inn by Marriott</td>
<td>573-442-5601</td>
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<td>Wingate Inn</td>
<td>573-817-0500</td>
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A full list of accommodations can be found on the CMU website at: www.centralmethodist.edu/about/visiting-cmu/area-travel-information.php
Reserve Your Textbooks Now!

- Plan ahead and know what your books cost.
- The Eagle Store stocks both new and used books. The used books sell quickly, so reserving your books early gives you a choice. If you have a preference for used or new, please state that – otherwise the least expensive option will be used.
- Your schedule is available to the Eagle Store staff, and changes are easily accommodated. You can reserve your books by filling out the online reserve form.
- Final cost is tabulated and emailed to your CMU email account.
- Books will be ready for pickup in the bookstore anytime after you receive your email. Payment is due at that time. All books must be picked up before or no later than the first day of the semester.

Reserve your books online!
www.centralmethodist.edu/about/offices/bookstore

Contact Information:
Manager: Jill Barringhaus
Email: jbarring@centralmethodist.edu
Phone: 660-248-6990
Fax: 660-248-6991

Hours:
8 a.m. - 5 p.m., Monday - Friday
Central Methodist University offers payment options through Enterprise. Information about this service will be provided during the summer prior to enrollment.

- A student may not begin classes until tuition, fees, & room and board expenses are either paid in full; or the first payment is received, on or before the due date in the Business Office. See the Financial Readiness checklist.
- Registration, transcripts, and diplomas will be withheld due to an outstanding balance.
- All payments not received within 10 days of the due date will be assessed a monthly late fee of 2% of the remaining balance. There will be a $30 charge for returned checks/electronic transfers.
- Student refunds from loans or outside assistance will be distributed on a weekly basis, this usually takes place each Thursday, the days can differ depending on the situation. We now offer direct deposit of your refund, this option can be selected under the student tab of your myCMU account. The Business Office will send notification to your campus email account once the check is available to pick up, if you selected the direct deposit option you will receive an email from NELNET letting you know your refund is processing.
- Book vouchers are available to students needing and advance on their refund to purchase books at the CMU Eagle Store. ALL financial aid/verification documents, including the Financial Aid Award Letter, must be finalized before the voucher will be available.
- Work-study checks are available on the 10th of each month. Students that have an account balance (not including accounts set-up on the eCashier payment plan) will not be eligible to receive their check until the account is paid in full.
- With identification, personal checks can be cashed in the Business Office. (Up to $25 without charge)
- Freshman and transfer students that live on campus are required to have a 19 meal plan for the first year at CMU. All other students have selected their meal plan on the Room and Board Contract. Changes to your meal plan should be made with the Office of Student Development at 660-248-6267.
Fall Semester payment is due: August 1, 2017
Spring Semester payment is due: January 5, 2018

**Contact Information:**
Alyssia Ocker
CLAS Billing Specialist
aocker@centralmethodist.edu
660-248-6207, Ext. 56207
www.centralmethodist.edu/admissions/business-office

**PARKING INFORMATION**

All parking on University grounds requires a CMU parking tag. Parking is billed at $30 per semester. Sign-up online via myCMU (myCMU>STUDENT TAB>Parking Registration). ALL STUDENTS MUST REGISTER.

“C” tags are for resident (campus) students & “D” tags are for commuter(day) students. Street parking does not require a tag but is subject to Fayette city regulations.

Spaces marked “Visitor Parking” are for Guests of the university and may not be used by students.

Parking tags are required by the third day of classes. Rules are enforced 24/7.

Citation fines range from $15 (permit not displayed) to $100 (parking in a handicapped space). Most tickets are $35.

Repeat offenders are subject to boot lock or towing at owner’s expense. Parking is at your own risk.

**Tag Contact Information:**
Connie Hayes
chayes@centralmethodist.edu
660-248-6225

**Ticket Contact Information:**
Derry Wiswall
dwiswall@centralmethodist.edu
660-248-6296

www.centralmethodist.edu/student-life/services-and-resources/parking.php
CONTACT INFORMATION

Office of Student Development, Administrative Assistant - Keeley Boss
kdboss@centralmethodist.edu, 660-248-6223

Assistant, Student Development - Connie Hayes
chayes@centralmethodist.edu, 660-248-6225

Associate Dean of Students - Bradley Dixon
bdixon@centralmethodist.edu, 660-248-6267

Assistant Dean of Student Engagement - Mark Stone - Located in Rec Center
mstone@centralmethodist.edu, 660-248-6387

Assistant Dean for International Student Service and Recruitment -
Catherine Baxter
cbaxter@centralmethodist.edu, 660-248-6248

Athletic Director - Brian Spielbauer
bspielba@centralmethodist.edu, 660-248-6390

Campus Nurse Practitioner - Kathy Batton
kbatton@centralmethodist.edu, 660-248-6285

Campus Counselor - Autumn Newby or David Fortel
anewby@centralmethodist.edu, 660-248-6274
dfortel@centralmethodist.edu, 660-248-6274 after hours: 660-888-3137

Career Development Center, Student Development Dir. - Nicolette Yevich
nyevich@centralmethodist.edu, 660-248-6255

Coordinator of Civic Engagement & Programming - Cassandra Nappier
cnappier@centralmethodist.edu, 660-248-6222

Director of Student Success - Joy Flanders
jdflande@centralmethodist.edu, 660-248-6279
You can find the student handbook, the drug & alcohol and sexual harassment policies & procedures, plus other important resources online at: www.centralmethodist.edu/student-life/services-and-resources/