

How to Sign-up for Emergency Text Alerts

For students, faculty, and staff:

1. Go to the Eagle Alerts website at: <http://www.centralmethodist.edu/eaglealerts>
2. Choose 'Register Now' on the right side of the screen.
3. Follow the steps below:

The image shows a registration form titled "EAGLE ALERTS" with a "REGISTER NOW" button. The form includes the following fields and options:

- CMU ID Number: [Text input field]
- First name: [Text input field]
- Last name: [Text input field]
- Password: [Text input field]
- Verify Password: [Text input field]
- Mobile Phone (TXT): [Text input field]
- Voice Phone Number: [Text input field]
- Email: [Text input field]
- Optional Groups: Closings/Delayed Openings - Fayette, Emergency Notification - Fayette
- Opt-Out Date: [Dropdown menu showing December 31, 2013]
- Agree to **Terms of Service***
- * Required Fields
- Create Account button

Callout boxes provide instructions for each field:

- "Use your Student ID number." points to the CMU ID Number field.
- "Type your first and last name where indicated" points to the First name and Last name fields.
- "Create and verify a password you will remember." points to the Password and Verify Password fields.
- "Add your cell phone, email, and cell/home phone for notifications. Don't forget your carrier." points to the Mobile Phone (TXT), Voice Phone Number, and Email fields.
- "Select the date you want to stop receiving notifications." points to the Opt-Out Date dropdown.
- "Agree to Terms and hit Create Account." points to the Terms of Service checkbox.
- "Choose the kind of notification you want to receive." points to the Optional Groups checkboxes.

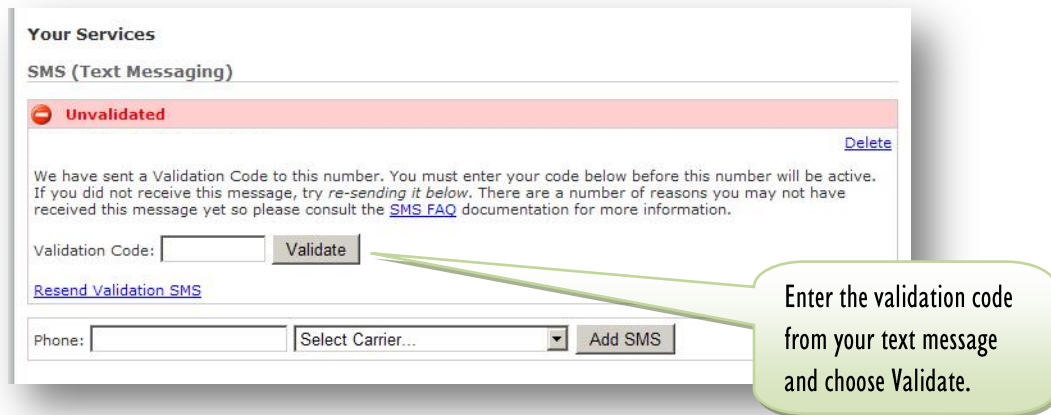
4. A message will be sent to your cell phone that will look similar to the following:

Fr: 79516
FR:e2campus

5892 is your validation code.

Thank you for registering for Omniaalert.

5. To validate your cell phone follow these steps:



The screenshot shows a web interface titled "Your Services" with a sub-section "SMS (Text Messaging)". A red banner at the top indicates the status is "Unvalidated". Below the banner, there is a "Delete" link. A message explains that a validation code has been sent and must be entered to activate the number. It also provides a link to "SMS FAQ" for more information. There is a "Validation Code:" label followed by an input field and a "Validate" button. Below this is a "Resend Validation SMS" link. At the bottom, there is a "Phone:" label, an input field, a "Select Carrier..." dropdown menu, and an "Add SMS" button. A green callout bubble points to the "Validate" button with the text: "Enter the validation code from your text message and choose Validate."

6. Upon successful sign-up, the red bar will change to green and will be labeled Active.