

**ARTICULATION AGREEMENT  
BETWEEN  
CENTRAL METHODIST UNIVERSITY  
AND  
MARYVILLE UNIVERSITY**

This formal articulation agreement is made and entered into by Maryville University of St. Louis, hereinafter referred to as MU, and Central Methodist University of Fayette, Missouri, hereinafter referred to as CMU. By entering into this agreement, CMU and MU express our mutual commitment to serve our students by providing high quality educational programs and services. This agreement provides information for transfer of courses between the degree programs under the MU MBA Early Access program.

**PURPOSE:**

These two institutions seek to assist students in making a seamless transfer from CMU undergraduate business programs to the MU Masters of Business Administration (MBA) by clarifying transfer policies and procedures between programs. Participation in this agreement requires commitment on the part of the student and both institutions involved.

The MU MBA is a 36 credit hour program delivered in face-to-face, online and blended formats which students may complete in as little as one year or extend the length of the program by attending part time. CMU offers numerous undergraduate degrees and transferable courses are outlined in Attachment 1. Generally, the CMU student will be able to apply two senior level undergraduate courses to the MU MBA and will complete two MU MBA courses in their CMU senior year to apply to their CMU undergraduate degree.

Any CMU student who is pursuing an undergraduate CMU degree in business and attains conditional admission to the MU MBA Early Access program is guaranteed that MU will accept the courses denoted in Attachment 1 towards two courses in the MBA program.

**CONDITIONS OF TRANSFER:**

**Section I: Admission and Matriculation**

CMU students maintaining continuous enrollment under this agreement will be afforded the same treatment and protection as MU native students enrolled under a specific catalog.

Criteria for acceptance into the MU MBA Early Access program will be the same for transfer as for native students.

Upon request of students, CMU will provide verification of completed courses to MU through its Admissions/Student Service Center.

March 2, 2015

Page 2 of 4

CMU students interested in the MU MBA Early Access program may apply for conditional admission once they reach Junior status. To be considered for conditional admission to the MU MBA program as an Early Access student, CMU students must meet the following requirements:

- Be of Junior status at CMU
- Be in good academic standing
- Complete and submit the MU MBA application and essay online
- Submit all official transcripts from any institution previously attended
- Have a 3.3 cumulative undergraduate grade point average on a 4.0 scale at both the time of application and prior to starting any of the selected transfer coursework.

Successful candidates will be conditionally admitted to the MU MBA program. Such students may begin taking the selected transfer courses once they have completed at least 90 hours towards their undergraduate degree. Students will be granted full admission into the MU MBA program after they have been granted a baccalaureate degree and have earned a grade of B or better in the graduate courses taken during their conditional status in the MBA program.

Early Access students from CMU will have access to advising and other student services on the same basis as other MU students.

MU will apply the same academic progress and graduation standards to students who transferred from CMU as those applied to native students.

CMU and MU will cooperatively develop, regularly review, and update advisement materials. This will enable students to meet the terms of this agreement and transfer to MU with maximum ease.

CMU and MU will advise interested students on the availability of the articulation agreement and the opportunities available to them by participating.

CMU and MU will publicize the existence of the articulation agreement.

## **Section II: Transfer of Credit**

A maximum of 6 undergraduate credit hours will be accepted by MU from CMU to be applied to the MBA. Also, a maximum of 6 graduate credit hours will be accepted by CMU from MU to be applied to the undergraduate degree.

Representatives of the advisement staffs of CMU and MU will develop and annually review Transfer Guides that will provide information on programs and requirements. The Transfer Guides are a part of this agreement and provide degree opportunities covered by this agreement.

March 2, 2015

Page 3 of 4

**Section III: Program Plan**

Focused program agreements will be incorporated as addenda to this agreement. Each will specify student degree course plan and credit transfer requirements. Such addenda will be effective when signed by the Chief Academic Officer of each institution.

**TERMS OF AGREEMENT:**

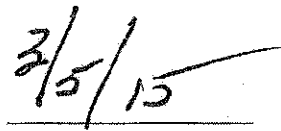
This agreement is made and entered into in the academic year 2015/2016 and remains in effect unless changed in writing by mutual agreement of both institutions. Both institutions hereby indicate full agreement to the terms and conditions included above and the honoring of the course, program and other requirements outlined in the Transfer Guides attached as appendices to this agreement. The agreement may be amended at any time with the approval of both institutions and is subject to review every five years to assure currency with the respective degree requirements. Should either institution desire to discontinue this agreement, advance notification of two years will be required.

**SIGNATURES:**

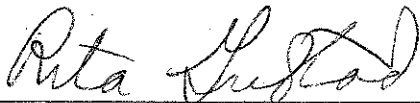
CMU and MU hereby enter into this articulation agreement leading from the CMU undergraduate degree to the MU Early Access MBA by the affixing of signatures of the Academic Vice Presidents of both institutions.



Dr. Mary Ellen Finch, Vice President for Academic Affairs  
Maryville University of St. Louis



Date



Dr. Rita Gulstad, Vice-President and Dean of the University  
Central Methodist University



Date

March 2, 2015

Page 4 of 4

## **ADDENDUM 1: List of Current Transfer Guides**

### **Undergraduate CMU Courses Transferable to the MU MBA**

(Maximum of two courses)

- EC314 – Managerial Economics
- EC316 – Intermediate Macroeconomic Theory
- ET375 - Small Business Management
- AC430 - Auditing
- ET475 - Entrepreneurship
- BU480 - Major Readings in Business
- AC480 - Major Readings in Accounting

### **MU MBA Graduate Courses Transferable to the CMU Undergraduate Degree**

(Maximum of two courses)

- BUS 641 - LEGAL ENVIRONMENT OF BUSINESS
- BUS 643 - BUSINESS ETHICS
- BUS 676 - GLOBAL BUSINESS
- MKT 660 - STRATEGIC MARKETING
- MGMT 647 - ORGANIZATIONAL BEHAVIOR & DEVELOPMENT